



CITY OF ATLANTA

SUITE 1900

55 TRINITY AVENUE, SW

ATLANTA, GA 30303

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Internet Home Page: www.atlantaga.gov

Keisha Lance Bottoms
Mayor

David L. Wilson II
Chief Procurement Officer

October 23, 2018

Dear Potential Proponents:

Re: FC-10636, Citywide Janitorial Services

Attached is one (1) copy of **Addendum Number 2**, which is hereby made a part of the above-referenced project.

For additional information, please contact Jessee R. Dagen, at (404) 546-0110 or by email at jdagen@atlantaga.gov.

Sincerely,

David L. Wilson II

DLW/jrd



ADDENDUM NO. 2

This Addendum No. 2 forms a part of the Request for Proposals and modifies the original solicitation package and any prior addenda as noted below and is issued to incorporate the following:

- **Questions and Answers:** Total of four (4) questions attached as Attachment No. 1

The Proposal due date **HAS NOT** been modified and Proposals are due on **Monday, October 29, 2018** and should be time stamped in no later than **2:00 P.M. EDT** and delivered to the address listed below:

David L. Wilson II
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S. W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

****All other pertinent information is to remain unchanged****

Acknowledgment of Addendum No. 2

Proponents must sign below and return this form with Proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of Addendum No. 2 for **FC-10636, Citywide Janitorial Services** on this the _____ day of _____, 20__.

Legal Company Name of Proponent

Signature of Authorized Representative

Printed Name

Title

Date

Questions and Answers

1) Per Exhibit A.1 of the Addendum 01, the total monthly cost of Group A need to be included the cost of Day porters or not?

Answer: No. The Day Porter cost is a separate line item on the bid cost and should be stated as an hourly rate.

2) How many Day Porters/ how many hours per day are required for the Group A?

Answer: Proponents should determine the amount of day porters and hours needed based on their planned proposal.

3). Should the cost of the day porter be included in the monthly pricing per location or will the city extrapolate the price from the line item day porter hourly rate?

Answer: The City will extrapolate the price.

4). How is the day porter pricing to be incorporated into the individual sites?

Answer: Provide the hourly rate only in line provided.